

Call for Nominations

PROVOST'S RESEARCH AWARDS

The Provost's Research Award recognizes meritorious research. **Two awards within both a basic science and a clinical science/translational category (based upon National Institutes of Health designations) may be given each year to full-time, regular faculty members: one in each category for junior faculty (assistant professors); and one in each category for senior faculty (associate and full professors).** The awards are given for significant individual achievement of original research. The awards are \$2,000 each.

See [Section 3.11.2](#) of the [HSC Faculty Handbook](#) for more information.

NOMINATION PROCEDURES

Nominations will be solicited during the fall semester and can be made by any full professor. Please adhere to the following guidelines below (in order) when submitting nominations for the Provost's Research Award.

(1) ELECTRONIC TRANSMISSION and HARD COPY OF NOMINATIONS: *

An electronic dossier for each nomination is to be submitted via e-mail to VPR@ouhsc.edu in the Office of the Vice President for Research. **Please contact Heidi Petitt, Sr. Administrative Manager, at 271-1083 for additional information.**

(2) The following sequence should be followed:

- a. Provost's Research Award Nomination Form (attached). Complete online and save.
- b. Nomination letter to the Vice President for Research describing the research achievements.
- c. Detailed Curriculum Vitae
- d. **DO NOT INCLUDE COPIES OF REPRINTS WITH APPLICATION.**
- e. Three to five reference letters (5 for senior awards, 3 for junior awards)

The nominations will be evaluated by the Health Sciences Center Research Council, and the two judged best for each award will be forwarded to the Senior Vice President and Provost, along with an evaluation which gives the reasons for the recommendations. **Nominations are due in December of each year (see Time Schedule).**

SELECTION

The selections are made by an ad hoc committee consisting of the chair of the Health Sciences Center Research Council, the Vice President for Research, and the Senior Vice President and Provost.

RECIPIENTS

The recipients of the Provost's Research Award will be announced by the Senior Vice President and Provost at the Spring General Faculty Meeting.

TIME SCHEDULE

By December 11: Full Professor forwards nominations ([electronically via email](#)) to VPR@ouhsc.edu. **Please contact Heidi Petitt, Sr. Administrative Manager, at 271-1083 for additional information.**

PROVOST'S RESEARCH AWARDS

GUIDELINES FOR NOMINATING ASSISTANT PROFESSOR (Junior Faculty) **(Ratings will be on a 100-point scale)**

Publications: (25 points) Nominee should include at least one publication as senior author or as second author in two publications in national peer-reviewed journal(s) within the last two years.

Presentation: (15 points) Nominee should have presented within the last two years at a national meeting sponsored by an academic/research society directly related to the nominee's expertise.

Research Effort: (20 points) Nominee should have developed present research program which may include collaborative efforts with peers and colleagues. Major effort may be restricted to nominee rather than to an assembled group.

Sponsored Funding: (15 points) Nominee should have a record of requests for funding by proposal submission, approved-but-not-funded, or PI on a state (OCAST) or local (Presbyterian) grant, or Co-PI on a national peer-reviewed award. Nominee should have a record of funded research.

Application of Research Effort: (10 points) Nominee should provide evidence of research results through such means as seminars, presentations, and mentorship of students.

Recognition by Peers: (15 points) Nominee should provide evidence of invited lectures, workshops, collaborative associations, letters of reference from colleagues and peers in candidate's research area, or other sources of recognition.

GUIDELINE FOR NOMINATING ASSOCIATE PROFESSOR OR PROFESSOR (Senior Faculty) **(Ratings will be on a 100-point scale)**

Publications: (25 points) Nominee must be the senior or corresponding author of a minimum of three papers (in print or in press) published in a national peer-reviewed journal within the past two years. Nominee must have a record of significant publications.

Presentations: (15 points) Nominee must have been an invited presenter at a national or international research conference sponsored by an academic/research society directly related to the nominee's expertise within the past two years.

Research Effort: (15 points) Nominee should have demonstrated senior level research effort by directing an active research program. Nominee should have a "mature" program with personnel, facilities, publications, and funding.

Sponsored Funding: (20 points) Nominee is currently P.I. on a sponsored research grant (preferable from a national funding source) and has demonstrated evidence of continuing efforts to sustain a research program with sponsored funding.

Application of Research Effort: (10 points) Nominee must demonstrate evidence of mentorship to successful individuals in research such as junior faculty, post-docs, residents, students, etc.

National Recognition: (15 points) Participation on editorial boards, study sections, invited presentations, site visits, letters of reference from colleagues and peers in candidate's research area, etc.