**Packet Index**

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**1. Biography for the Presidential Professorship Award**

Insert faculty biography here – approximately 100 words

**2. Letter of Nomination**

**Current Academic Appointment(s)**

* Insert Nominee’s Dates of Service, Title, Department, College,

The University of Oklahoma Health Sciences Center, Oklahoma City, Oklahoma.

**3a. Summary of Nominee’s Teaching for**

**the Presidential Professorship Award**

**Teaching Philosophy**

Insert Nominee’s teaching philosophy. The font size should be 11 point, single-spaced, in a san serif font such as Arial, Calibri, or Helvetica. Consider having nominee follow the 9-steps for writing a teaching philosophy (Medina MS & Draugalis JR. Writing a teaching philosophy: An evidence-based approach. *Am J Health-Sys Pharm 2013;70:191-193).*

1. **Start with an introduction**.
2. Explain why teaching is your chosen career path.
3. Explain what you like about teaching.
4. Include an overview of teaching activities or an influential teaching encounter you have had.
5. **Describe your teaching belief(s).**
6. You may have several beliefs in one teaching philosophy and may describe each separately.
7. **Explain why that belief is important to help students learn**
	1. Emphasize why the belief is important for developing student’s knowledge, skills, or attitudes and/or how it contributes to student’s success in your discipline.
8. **Cite any literature that offers evidence of the benefit of your belief (theory, article, etc.).**
9. Reference education research articles/theory; remember to cite the specific article and include a reference list.
10. **Describe how you portray that belief in your teaching or when you are facilitating the learning process.**
11. What are your teaching methods that help you realize this belief?
12. If applicable, explain how have you improved or refined your strategy over time.
13. **Describe evidence have you collected regarding improved student learning outcomes?**
14. How do you assess student learning related to your belief?
15. Provide evidence or data you have collected about student learning outcomes related to this belief.
16. **Summarize feedback you have gotten from your learners about your ability to practice/achieve that belief.  This feedback can be found in your student evaluations of teaching.**
17. The summary should include feedback from multiple sources (peers, students, self) and should be quantified if possible.
18. For example, “Comments I have received from students about my ability to do X are:”
19. The use of student feedback highlights the benefit of asking students or peers for specific feedback related to beliefs described in your teaching philosophy.
20. **Finish with a conclusion.**
21. **Provide or list references.**

|  |
| --- |
| **Teaching Award/Honors** |
| 1. List Nominee’s Award and Date of Award.
2. Number Awards and consider using summary table below to summarize awards
 |

|  |
| --- |
| **Summary of Teaching Award/Honors** **N= XX** |
| **College** | **Campus/University** | **National** |
|  |  |  |

**Courses Developed and/or Current Teaching Load**

**(Modify tables to include undergraduate/graduate/postdoctoral/residents and experiential teaching, as relevant)**

**Nominees should label with College Name and Program(s) taught in**

|  |  |
| --- | --- |
| Dates | Course Name, Number, Credit Hours, Student Year, Note core or elective course, explain # lectures taught in course, and role in course (e.g. course coordinator/director; lecturer, grader) |
|  |  |
|  | Consider adding additional tables if teaching in different College or Program (label each table) |
|  |  |
|  | Consider adding a summary table of courses developed and/or taught |
|  |  |
|  |  |
|  |  |

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| --- |
| **Summary of Teaching Load**  |
| **Course Coordinator role** | **Lecturer (# courses)** | **# lectures given** |
|  |  |  |

|  |
| --- |
| **Summary of Student Mentorship**  |
| **Student’s Name** | **Student’s Awards** | **Current Position** |
|  |  |  |

**Note: Additional tables can be added and/or modified for graduate student, experiential, and/or resident teaching.**

*Summarize Student Evaluation of Teaching Results in a Table*

*Previous Three Years (2019-2021 or most recent)*

|  |
| --- |
| ***Student Evaluation of Teaching Results (Insert Program Name)******(Scale:1=low-5=high) – Years*** |
| **Course Name****Course #** | **Semester****Year** | **Class Size** | **Response Rate %1** | **Nominee Average****Average/SD2** | **College Average3** |
| Course Name and Number | Fall 20XX |  |  |  | If available |
|  |  |  |  |  |
|  |  |  |  |  |
| Course Name and Number | Spring XXXX |  |  |  | If available |
|  |  |  |  |  |
|  |  |  |  |  |

Legend

1. % of students who completed the course evaluation; 2. “Overall I would rate this instructor’s teaching as” (average & standard deviation); 3. Comparison data: Overall College’s average rating of same question if available

**Note: A summary of student comments can be included in the teaching philosophy. Otherwise, an example or quantified themes can be included here.**

**3b. Summary of Research for the Presidential Professorship Award**

**Research/Scholarship Philosophy**

Nominee can describe their research/scholarship philosophy or contributions to science. Consider having nominee describe their areas of research and provide context for the research. The nominee can also explain the alignment of their research with teaching, mentoring of students, interdisciplinary/interprofessional activities, and service efforts.

**Summary of Scholarship**

Nominee can provide a NUMBERED list of grants received (role, dates, agency, amounts)

Nominee can provide a NUMBERED list of articles published (indicate student postdoc/resident participation)

Nominee can provide a NUMBERED list of research abstracts or presentations (indicate student postdoc/resident participation)

Nominee can include, Study section, Editorial Board, and Journal Peer Reviewer service in a table if applicable.

Nominee can include number of patent/trademark/copyright applications filed and awarded (indicate student postdoc/resident participation)

List Research Awards /Honors

Nominee should consider summarizing scholarly activity in a table based on themes related to research foci.

The table is an example, nominees can modify as needed.

|  |
| --- |
| **Summary of Research/Scholarly Activities Table** |
|  |  |  |
|  |  |  |

**3c. Summary of Service for the Presidential Professor Award**

**Appointments, Service Areas**

**Current Service Positions**

* The nominee can list administrative title, college/unit, etc., and dates of service, The University of Oklahoma Health Sciences Center, Oklahoma City, Oklahoma.
* The nominee can list other service titles, college/unit, etc., and dates of service, The University of Oklahoma Health Sciences Center, Oklahoma City, Oklahoma.

**Service Philosophy**

Nominee can describe their service philosphy. Consider having nominee describe their department, college, university, national/international, community, patient care/population health, or other areas of service and provide context for their service. The nominee can also explain the alignment of their service with teaching and research efforts.

**Summary of Service**

Nominees should consider including summary tables for national/international service, University service, college service, and other service such as patient care. Nominees can have a separate table for each service category.

***National Committee Service & Leadership Roles***

***Organization (add a column if more than one organizations)***

|  |  |  |
| --- | --- | --- |
| **Position** | **Committee** | **Dates of Service** |
| 1. Member
 | Committee  |  |
| 1. Chair
 | Committee |  |

|  |
| --- |
| **Summary of National Service****N=xx** |
| **Chair positions** | **Member positions** | **Other Leadership position** |
|  |  |  |

***University of Oklahoma Campus Committee Service & Leadership Roles***

|  |  |  |
| --- | --- | --- |
| **Position** | **Committee** | **Dates of Service** |
| 1. Chair
 |  |  |
| 1. Member
 |  |  |

|  |
| --- |
| **Summary of OUHSC Campus Committee Service****N=XX** |
| **Chair positions** | **Member positions** | **Other Leadership position** |
|  |  |  |

***College Committee Service & Leadership Roles***

|  |  |  |
| --- | --- | --- |
| **Position** | **Committee** | **Dates of Service** |
| 1. Chair
 |  |  |
| 1. Member
 |  |  |

|  |
| --- |
| **Summary of College Committee Service****N=XX** |
| **Chair positions** | **Member positions** | **Other Leadership position** |
|  |  |  |

Signature of Nominee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date of Completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_